

Attendance: Robert Collins, Brett Bonfield, Sadath Hussain, Jackie Moak, Andrew Johnson, Joyanna Wesche-Blake			
Absent: Tamara Ward			
Staff in attendance: Sarah Mills, Denise Harris, Ella Thomas, Dameta Wright, Jade Glover, LaToya Phillips			
Topic	Discussion	Action	Follow-up
Welcome & Call to Order	Robert Collins called the meeting to order and a quorum was confirmed.		
Mission Moment	Jade Glover discussed her onboarding experience and shared the reactions of clients to her calls. She has been featured in a recent e-newsletter article.		
Minutes	Minutes from the 09/29/20 Board Meeting	09/29/2020 Minutes approved as distributed.	
Board Chair Report	Penny Pensak and Karen Mueller, who were both original Board Members, have rotated off the Board. Kristin Williams and Anne Luecke were put forth and considered as candidates for Board membership. Robert Collins recommended Sadath Hussain as Co-Chair and Tamara Ward as Secretary, with discussion of slate of candidates for Executive Office; Robert Collins remaining as Chair.	Both candidates were nominated for Board membership, and approved. The slate of candidates for Executive Office was nominated and approved.	Two Board nominees to be presented to Talbert House Board for approval.
Financial Committee Report	The Audit Report of the prior year financial statements was presented by Jackie Moak and discussed. The November Financial Statement was presented and discussed, focusing on Grant Revenue and the Managed	Audit Report was approved as presented.	

	<p>Care Revenue, which is under budget due to under-performance of partner agencies and HCAN staff turnover; Expenses, with the discussion of Board Members participating in the process of negotiating contracts with MCOs. Sarah Mills presented and discussed a Turn Over Analysis and a retention strategy.</p>	<p>November Financial Statement approved as presented.</p>	<p>A board committee to work on MCO contract negotiation will be created.</p>
<p>Quality Committee Report</p>	<p>Sadath Hussain presented the Quality KPI Dashboard, highlighting enrollment by quarter, RVUs, CHW Certification Program, staff turnover rate, and managing the quality of partners.</p>		
<p>Development Committee Report</p>	<p>Joyanna Wesche-Blake presented the Development Committee Report, focusing on the newly purchased donor management system, Board member expectations, staff member activities, and development of milestones.</p>		
<p>CEO Update</p>	<p>Sarah Mills reported on Key Initiatives:</p> <ul style="list-style-type: none"> - Maximizing productivity - Increasing # of FTE working in Hub - Improving contracts with MCO partners <p>Dameta Wright discussed ongoing activities, including supervisor trainings and preparing for new Hub wide trainings in Bridge (LMS). Discussed working with Cincinnati Children’s and Cradle Connections, Mercy’s staff increase and the new RFP – a call for new partner agencies. Sarah discussed contract negotiations in July with MCO partners.</p> <p>Sarah shared update on grant funding, fund raising and upcoming 2019-2020 Annual Report.</p>		
<p>Adjournment</p>			

Upcoming Board Meetings: March 23, May 25, July 27, August 28, November 23, 2021